

**POLICIES FOR TEACHERS ATTENDING
HEARTLAND OUTDOOR ENVIRONMENTAL SCHOOL**

- A. SMOKING: Heartland enforces a no smoking policy on its premises.

- B. ALCOHOL: Possession and consumption are strictly prohibited on Heartland property.

- C. LEAVING CAMP DURING THE WEEK: Your participation in the program is vital and greatly appreciated. However, if you must leave the grounds, please let the Heartland OES know you are leaving camp.

- D. PETS: Heartland prohibits guests bringing pets.

- E. CHILDREN: Heartland discourages teachers from bringing their own children with them due to housing limitations. Exceptions will only be made with prior approval of the school AND the Heartland OES Administrator.

- F. SENDING CHILDREN HOME: Sending a student home for illness or misbehavior is a joint decision made by the classroom teacher and the Outdoor Environmental School Administrator. In the teacher's absence, the Outdoor Environmental School Administrator will make this decision and inform the principal. For the protection of all campers, a child will be sent home if he/she: 1) has lice or nits; or 2) has a temperature at or above 100.0 F (or the school's temperature threshold, whichever is lower). Heartland recommends that schools conduct a health screening prior to departure for camp.

ROLE OF TEACHERS

HEARTLAND OUTDOOR ENVIRONMENTAL SCHOOL

In case you are wondering what type of role you may play while your students are here at our Environmental School, we have put together some suggestions that will hopefully guide you in the right direction. We look forward to partnering with you as fellow educators to offer your students the best learning experience possible!

- We appreciate your overall availability during your stay with us. This allows better communication and awareness between our staff and yours throughout the week.
- We strongly encourage you to visit different classes each day and experience what your students are learning and how they may be growing as a young person.
- We also ask that you would be present at each meal time, as this is very helpful with crowd control and encouraging kids to participate in after-meal programming.
- Please be prepared to volunteer your help with the evening activities offered each night. (e.g., Square Dance, Skit Night, Wacky Olympics, etc)
- We appreciate any help during the “lights out” period of the evening. Our staff will make rounds each night, but it would be very helpful if a few teachers are doing the same.
- Please promptly inform Heartland Staff of any important or emergency issues that may arise during the week.
- We encourage you to keep in fairly constant communication with the Cabin Leaders for the week, as this lets them know you are both supporting and supervising their leadership.
- Please be present at the daily 4:00 p.m. cabin leader and teacher meeting.
- Have fun! Enjoy the week! Take pictures to capture the moments.

Most importantly, we are all striving together to give the children a learning experience of a lifetime. We value your input, assistance, and support while you are here! Please know that we as a staff are always willing to listen to your questions or concerns and hope you feel comfortable expressing those. Thank you so much for bringing your students to Heartland!